



## Returns? - Returns? - Returns? - Returns?

Follow the steps below for easy returns or exchanges.

1. Send back UNUSED OR DEFECTIVE items within 30 days in an insured package. Use a good quality carton. Wrap well and tape securely.
2. Inside the package, include this return form and a copy of your receipt, noting the item(s) being returned or exchanged and the reason for the return or exchange.
3. Please fill out the form completely with your name, address, phone number, email and credit card info, so we can process your return quickly. **Credit card info is also required for exchanges to cover price differences and shipping charges to send the new item to you. WITHOUT CREDIT CARD INFO YOUR REFUND OR EXCHANGE WILL BE DELAYED, since we do not keep credit card info on file for your protection.**
4. If you have any questions, please call us at 800-233-4340 or email us at sales@hostelshoppe.com.

5. Send returns by mail, UPS or FedEx to:

**Hostel Shoppe  
3201 John Joanis Dr.  
Portage County Business Park  
Stevens Point, WI 54481**

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Your Name: \_\_\_\_\_

Your Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Credit Card Number: Mastercard \_\_\_\_\_ Visa \_\_\_\_\_ Discover \_\_\_\_\_ Expiration Date

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CHECK ONE OF THE FOLLOWING: Refund \_\_\_\_\_ Exchange \_\_\_\_\_

1. Product Number \_\_\_\_\_ Product Description \_\_\_\_\_

Reason for Return/Exchange \_\_\_\_\_  
\_\_\_\_\_

Exchange For Product Number & Description: \_\_\_\_\_

2. Product Number \_\_\_\_\_ Product Description \_\_\_\_\_

Reason for Return/Exchange \_\_\_\_\_  
\_\_\_\_\_

Exchange For Product Number & Description: \_\_\_\_\_